

**KENTUCKY STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

MINUTES OF THE OCTOBER 28, 2022 BOARD MEETING

**KENTUCKY ENGINEERING CENTER
FRANKFORT, KENTUCKY**

MEMBERS PRESENT: Nicole Galavotti, PE, Chair
Chris Gephart, PLS, Vice Chair
Ryan Griffith, PE, Secretary/Treasurer
Gregory Meredith, PE
Joseph C. Pyles, PE
Michael McGhee, PE
Joshua Calico, PLS
Doug Klein

MEMBERS ABSENT: Rudolph Buchheit, Ph.D.
Emmanuel Collins, Ph.D.
Don Pedigo, PLS

STAFF PRESENT: Kyle Elliott, PLS, Executive Director
Heather Baldwin, PE, PLS, Director of Enforcement
Wanda Jordan, Executive Assistant
Sarah Uzzle, Assistant to the Director
Adriana Ayers, Enforcement Assistant

GUESTS PRESENT: none

- 1. Opening of Meeting** – Chair Galavotti called the meeting to order at 8:30 a.m.
 - 1.1 Approval of Agenda** – Ryan Griffith moved for the agenda to be approved. The motion carried.
 - 1.2 Disclosure of Conflict of Interest** – Nicole Galavotti asked if any member had a conflict with any agenda item. No members indicated a conflict.
 - 1.3 Approval of Minutes** – Greg Meredith moved to approve the minutes of the July 29, 2022 meeting. The motion carried.
- 2. Information – Enforcement**
 - 2.1 Franklin Circuit Court** - none
 - 2.2 Actions of the Executive Director**

2.2.1 Closed Cases

Heather Baldwin presented a tabulation of cases closed during the third calendar quarter 2022 with actions other than disciplinary action. Ryan Griffith moved to accept the closed cases report. The motion carried.

3. Action Items - Enforcement

3.1 Board Actions – Enforcement - none

3.2 Consent Decrees

3.2.1 Pure Power Engineering, Inc.

Heather Baldwin presented the terms of the Settlement Agreement with Pure Power Engineering, Inc. and asked for the Board’s approval. Greg Meredith moved to approve the terms of the agreement. The motion carried.

3.2.2 Professional Surveying, PLLC

Heather Baldwin presented the terms of the Settlement Agreement with Professional Surveying, PLLC, and asked for the Board’s approval. Michael McGhee moved to approve the terms of the agreement. The motion carried.

3.2.3 Blew & Associates, P.A.

Heather Baldwin presented the terms of the Settlement Agreement with Blew & Associates, P.A., and asked for the Board’s approval. Ryan Griffith moved to approve the terms of the agreement. The motion carried.

3.2.4 Taylor & Viola Structural Engineers, P.C.

Heather Baldwin presented the terms of the Settlement Agreement with Taylor & Viola Structural Engineers, P.C., and asked for the Board’s approval. Greg Meredith moved to approve the terms of the agreement. The motion carried.

4. Action Items – Other

4.1 Financial Report – Kyle Elliott presented the Financial Report for the first quarter of the 2023 Fiscal Year. Chris Gephart moved to accept the financial report. The motion carried.

4.2 Ad Interim Actions of the Executive Director – Kyle Elliott presented the Ad Interim actions for the third calendar quarter of

2022. Ryan Griffith moved to accept the Ad Interim report. The motion carried.

4.3 Applications

4.3.1 Denied/Rejected applications – Kyle Elliott presented a list of denied and rejected applications. Ryan Griffith moved to accept the list. The motion carried.

4.4 Executive Committee - Nicole Galavotti updated the Board on committee activities from their September 27 and October 27 meetings.

Nicole Galavotti provided the Board with new proposed language drafted by the committee concerning Emeritus Member positions to be added to the Board Member Orientation Manual. After discussion, the proposed language was amended, as follows:

Emeritus Position

The Board may appoint a former member to an Emeritus position to serve on Board committees, or NCEES committees, or other such activities. In such a case, the Executive Committee of the Board shall make a recommendation to the full Board for ratification for a member to serve as a non-paid, non-voting Emeritus member. A person serving in an Emeritus position on an NCEES committee shall report to the Board quarterly. The Emeritus member may provide their report virtually.

The proposed language will be reviewed by new General Counsel Jake Miller when he assumes his new position and then returned to the Executive Committee for consideration.

On behalf of the committee, Nicole Galavotti recommended the Board approve the appointment of Jake Miller to the General Counsel, Boards and Commissions position, Position number 30008635 (non-chapter, unclassified), with an annual starting salary of \$79,000, and with a 6-month probationary period and a 5% base salary increase at the end of the probation. The motion carried.

On behalf of the committee, Nicole Galavotti recommended the Board approve the appointment of Adriana Ayers to the Administrative Assistant, Board and Commissions position, Position number 31143621 (non-chapter, unclassified), with an annual starting salary of \$33,500, and with a 6-month probationary period and a 5% base salary increase at the end of the probation. The motion carried.

4.5 Engineering Committee – Ryan Griffith updated the Board on the Engineering committee activities from the previous day. Mr. Griffith then made a recommendation from the committee to approve the reinstatement application of Katherine Spille. The motion carried.

Mr. Griffith then asked the Board to accept the minutes of the committee from the July 28, 2022 meeting. The motion carried.

4.6 CPD Committee – Chris Gephart updated the Board on the CPD committee activities from the previous day. Mr. Gephart then asked the Board to approve the minutes of the committee for their July 28, 2022 meeting. The motion carried.

4.7 Surveying Committee – Chris Gephart updated the Board on the surveying committee activities from the previous day. Mr. Gephart then asked the Board to accept the minutes of the committee from their July 28, 2022 meeting. The motion carried.

5. Information Items – Other

5.1 General Update by the Executive Director – Kyle Elliott provided the Board with updates regarding recent new staffing hires, permit renewals, his recent visit with Western Kentucky University’s Civil Engineering Advisory Board and the university’s goal of creating a four-year degree in land surveying by the fall of 2024, the upward trend in PLS licensing in the state beginning in 2020, the increase in FS and PS exams administered for Kentucky since 2019, and the results of a recent survey of licensees conducted by staff.

5.2 NCEES Annual Meeting - Nicole Galavotti provided the Board an update on the recent NCEES Annual meeting.

5.3 UK ABET Visit Update – J.C. Pyles provided the Board with an update on his observation of the recently completed ABET visit to UK’s engineering program.

5.4 National Society of Professional Engineers – Kentucky – no report.

5.5 Kentucky Association of Professional Surveyors – no report.

5.4 2023 Board meeting dates

The Board set the following dates for their 2023 meetings:
January 27,
April 21,
July 28, and
October 27.

6. Adjournment – There being no further business Doug Klein moved to adjourn. Motion carried. The meeting was adjourned at 11:27 a.m.

Nicole Galavotti, PE, Chair